



Wheelwright Museum

704 Camino Lejo, Santa Fe, NM 87505
Phone (505) 982-4636 • Fax (505) 989-7386

CONSIGNMENT AGREEMENT

One Agreement Per Item

ITEM # _____

One Agreement Per Item, Maximum of 8 Items, value of each item must be above \$100.

All consignment items will be accepted at the discretion of the Wheelwright Museum; a maximum of 8 items will be accepted from any consignor. **Items must be Native American made.**

1. All consignment merchandise should be priced to sell; pricing is up to the consignor in consultation with the staff. The Museum retains a 40% commission fee. No price changes will be accepted during the sale.
2. The Museum reserves the right to refuse or return consignment merchandise at any time.
3. The Museum is not responsible for loss or damage to items left for consignment.
4. The consignor agrees to leave the merchandise for the duration of the event. Items not sold **MUST BE** picked up, along with any proceeds from item sales, on the Friday following the Benefit Event (August 25, 2023) from Noon – 4pm unless other arrangements have been made. All unretrieved items will be assumed to be the property of the Wheelwright Museum.
5. Consignors are responsible for confirming that all their items are accounted for during the disbursement process, and notifying the Wheelwright staff of any discrepancies before they leave the premises at the time of disbursement.

6. I want to (check one)
 receive 60% split for this item OR I want to donate any proceeds to the museum
 (A Charitable Contribution Receipt will be provided.)

7. If unsold I want to (check one)
 pick up this item OR I want to donate the item to the museum
 (A Charitable Contribution Receipt will be provided.)

Any shipping related to consigned items will be at the expense of the Consignor.

____I have read and understand the above.

Signature of Consignor

Date

Signature of Wheelwright Representative

Date

Name of Consignor (Please Print **Legibly**)

Consigner Email

Consigner Phone

Consigner Address Street

City

State

ZIP

ITEM INFORMATION

PRICE _____

Artist Name _____ Tribal Affiliation _____

Description _____